

**HAS AN OPENING FOR THE POSITION OF**

**Court Support Worker**

**(1.00 FTE – 37.5 HRS/WEEK)**

**LOCATION: FORT FRANCES, ONTARIO**

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**Position Summary:**

The Court Support Worker will provide comprehensive rehabilitation and support to referred individuals with a serious mental illness, fetal alcohol spectrum disorder, developmental disability and/or acquired brain injury who are involved with the criminal justice system. Under the direction of the Director of Services the position will provide court support functions within the framework of a client directed case management model. The Court Support Worker will perform a continuum of functions including; building community partnerships and/or relationships, client and system advocacy, crisis support, program development and program promotion. The position will provide front line community support services to clients involved in the criminal justice system, including those involved in the forensic mental health stream.

**Essential Duties:**

- Provides clinical/appropriate intervention to support clients' needs.
- Conducts comprehensive bio-psychosocial assessments with clients and sets service goals.
- Provides psycho-social rehabilitation and support to clients in achieving goals such as: basic life skills, social interactions, family-relationships, medication education and compliance, vocational skills development.
- Assists the Criminal Justice System (Police, Court, Probation, & Fort Frances Jail) in identifying and providing collaborative services to mandated individuals.
- Acts as a liaison with Forensic Mental Health Facility to support individuals transition into the community.
- Provides release from custody planning as appropriate.
- Works in a manner that preserves, maintains and respects privacy and confidentiality of client and staff information.
- Responsible for knowing and meeting all health and safety requirements to ensure a healthy and safe workplace.
- Completes required documentation in a timely manner and in accordance with prescribed agency, Ministry and legal standards.

**Qualifications:**

- A degree in a regulated health or social service discipline preferred.
- A minimum of three years of experience working in a community setting with persons with mental illness/and or other relevant target population.
- Working knowledge of Criminal Justice System and Mental Health Act.
- Working knowledge of internet explorer, word processing, and Outlook.
- Strong written and oral communication skills.
- Ability to write accurate, detailed, grammatically correct reports for internal and external use.
- Strong organizational and time management skills.
- Ability to work individually and as a team member.
- Ability to liaise with consumers, family members, professionals and agencies of varying ideologies.
- Valid driver's license and access to a vehicle, agency prescribed auto insurance, valid first aid/CPR certificate.
- Current criminal record check that includes Vulnerable Sector Check.
- Current registration in professional designation.

Qualified applicants are asked to submit a resume and cover letter outlining their experience to:

Selection Committee

Canadian Mental Health Association, Fort Frances Branch

P.O. Box 446

Fort Frances, Ontario P9A 3M8

Fax: (807) 274-2473

Email: [cmha@cmhaff.ca](mailto:cmha@cmhaff.ca).

**Deadline for applications is Thursday Feb14/2018 at noon**